

WEST SALEM HIGH SCHOOL

GENERAL INSTRUCTIONS FOR SENIOR CEREMONIES

June, 2017

1. Hang up the gown. Many of the wrinkles will shake out but some pressing may be necessary.
2. Wear the cap flat on the head with the tassel at the right and the long part of the crown to the back. The tassel should be attached to the caps edge with a straight pin to keep it in position.
3. Keep your cap on during the entire ceremony—even during the national anthem. The tassel always remains on the right side until told to change at the end of the graduation ceremony. Please do not add any form of decoration to your cap and gown.
4. Do not wear jewelry or flowers on your gown or carry flowers, stuffed animals, cell phones, cameras, etc. **Helium balloons are prohibited by the Pavilion.**
5. Students suspected of being under the influence of alcohol or drugs, or those who exhibit uncooperative behavior, will not be permitted to march or to participate in the planned ceremonies.
6. Do not chew gum or eat during **any** of the ceremonies.
7. Wear shoes and clothes under your gown appropriate for the formal occasion (please avoid tennis shoes, Birkenstocks, flip-flops, higher heeled shoes): Boys—light dress shirt, no suit coat; Girls—wear lightweight dress. Keep the robe pulled up on the back of the neck and down in front.

SENIOR BREAKFAST – THURSDAY, JUNE 8, 6:30-8:00 A.M.

This is an event to come together as a class and remember the past four years. The Senior Breakfast is a time to recognize the end of your twelve years of public education. Cost is \$2.00 per person. Your West Salem teachers will serve you!

SENIOR GRADUATION REHEARSAL - THURSDAY, JUNE 8 OREGON STATE FAIR PAVILION – 9:00 A.M. MANDATORY

On Thursday, June 8, graduation rehearsal will begin promptly at 9:00 a.m. in the Pavilion. Those who do not attend this practice **cannot march** that evening. Do not bring your cap and gown to rehearsal. We have a two-hour window of time for the rehearsal. We need everyone's cooperation to be prepared for the ceremony.

1. **Absolutely no children, guests, or pets are allowed at practice.**
2. **Rehearsal is from 9:00 a.m. until 11:00 a.m. DO NOT MAKE CONFLICTING APPOINTMENTS.** If you do not participate in practice, you cannot march.
3. Be sure to pay any obligations (such as fees, fines, etc.) prior to graduation.
4. At practice, we will review: formal marching, reading of names, issuing of diplomas.
5. **If additional graduation tickets are needed, it is suggested that you contact classmates for extras. Non-reserved floor seating will be available at the cost of \$5 per seat.**

OVER

GRADUATION NIGHT – THURSDAY, JUNE 8

1. **Be at the Pavilion on Thursday at 6:00 p.m.** Enter through the Senior Gate. Go to the line-up area. Graduates will line up for the processional at 6:30 p.m.
2. **There is not a place to put purses and personal belongings.** Leave them with your parents or at home.
3. Admission into the Pavilion will begin at 5:30 p.m. Tickets will be required for all guests.
4. **Parents are not to enter the line-up area for seniors.** This area is located at the rear of the building.
5. Guests are to remain seated throughout the commencement and are expected to remain for the entire program, which usually lasts about 1-1/2 hours. **A professional photographer will take a picture of each senior as diplomas are received.**
6. Students are not to smoke at any time in or around the Pavilion.
7. Do not chew gum at commencement.
8. Anyone arriving for the evening ceremony, who was not at the morning practice, will **NOT** be permitted to march or be involved in the ceremony.
9. Remember, your parents and relatives are seated above and behind you. Any undignified behavior on your part is most conspicuous and detracts from the program.

SENIOR GRADUATION PARTY – THURSDAY, JUNE 8

Seniors will leave from West Salem High School at 11:00 p.m. Give items that you don't want at the party to a parent to take home. **Do not miss the bus!** You will be returning to West at approximately 5:00 a.m. on Friday, June 9.

*****Seniors -- Notify the Counseling Office of any scholarships, or awards you have received.***