



Salem-Keizer School District
Transportation Services
998 Hawthorne Ave NE
P.O. Box 12024
Salem, OR 97309-0024
503-399-3100

School Bus Rider Information for 2019-20

Eligible Rider

Students whose **primary residence** is more than 1 mile (elementary) or 1.5 miles (middle or high school) walk distance from school are **eligible** for school bus transportation. Eligibility walk distances are established by state law.

Bus Stop Assignment

Each eligible rider may be assigned a school bus stop for both pick up and drop off. The two stops could be at different locations. For more information on bus stops, go to <https://salkeiz.k12.or.us/parents/bus-basics/> and click on the one of the **Transportation Links** for further information.

Alternate Address for Pick Up/Drop Off - (day care, relative, work, etc.)

Your student may be served at an alternate pick-up and/or drop-off address if:

1. Your student's primary residence is eligible for transportation (see above), AND
2. The alternate address is in the eligible area.

If both items are not true, your student **may** still be eligible for the requested service at the alternate address depending on available seating on the bus run serving the alternate address. Once assigned, the alternate address will be the primary address for service for your student (pick up, drop off, or both if an alternate address is requested for both).

Rules of Riding the School Bus

Riding the school bus is a privilege. Riders must follow all the rules of conduct, which can be picked up at any school.

Additional Information

Authorized riders may not invite others to ride on the bus with them.

Elementary student boarding procedures: On the run to school, bus drivers may check students against a roster of registered riders as they board. Students not on the roster will still be allowed to ride to school. Once they arrive, they must go to the office to get registration paperwork and an emergency bus pass in order to ride home. Each school will monitor their registered riders for the run home.

Secondary student boarding procedures: Students who have been authorized to ride will have a security sticker attached to their ID/ASB card. If a student has lost or forgets their card, they will be allowed to board the bus in the morning and will be taken to school. When they arrive at school they must go to the office and get an emergency bus pass in order to ride home.

Eligibility questions: If you are not sure if your student is eligible, you may fill out this form and send it in to the district (address below), contact your school, contact Transportation Services, or check the district website at <https://salkeiz.k12.or.us/school-assignment/>.

Forms can be returned to any school office or mailed to:

Salem-Keizer School District
Transportation Services
998 Hawthorne Ave NE
Salem, OR 97301



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 Transportation Services
 998 Hawthorne Ave NE
 P.O. Box 12024
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School Bus Rider Registration for 2019-20

Please complete one form for each student.

Requested Service: To and From School To School Only From School Only

Student Information (Please print.)

Student Name: _____ Student ID: _____
Ask student for ID number; leave blank if unknown.)

School Attending: _____ Grade: _____

Primary Residence: _____
(This is the address where the student lives. Please use the full address, for example: 1234 Mountain View Dr NW.)

Alternate Address Information (for example: daycare, relative, etc.)

Complete this section if you would like to use an address – other than the primary residence listed above – for determining your student’s permanent pick-up and/or drop-off location for the school year.

Alternate Pick-up Address: _____
(Please use the full address, for example: 1234 Mountain View Dr NW.)

Alternate Drop-off Address: _____
(Please use the full address, for example: 1234 Mountain View Dr NW.)

By signing this form, you are confirming that you are requesting the specified bus service for your listed student, that you have read the rules governing student conduct on the school bus, that you have gone over the rules with your student and that you and your student understand that riding the bus is a privilege.

Requested Start Date for Bus Service: _____
(For Example, “beginning of the school year” or “January 14”)

Parent/Guardian Name (printed): _____

Parent/Guardian Signature: _____ Date: _____

Phone number(s) where you can be reached for questions: _____

E-mail address if you would like e-mail correspondence: _____

DISTRICT OFFICE USE ONLY

Pick-up Address Status:

- Eligible
- Not Eligible
 - Within walk distance
 - Outside neighborhood school attendance area
 - Outside district attendance area

Drop-off Address Status:

- Eligible
- Not Eligible
 - Within walk distance
 - Outside neighborhood school attendance area
 - Outside district attendance area

Loc P/U: _____

Stop Time P/U: _____

Route P/U: _____

Loc D/O: _____

Stop Time D/O: _____

Route D/O: _____